

Sør-Norge Aluminium AS Telephone : (47) 53 47 50 00
Onarheimsvegen 190 E-mail: innkjop.husnes@hydro.com
N-5460 Husnes

1. Agent

Our agent is:

DHL Express (Norway) AS Phone: +47 21 00 22 00
Gneisveien 3 E-mail: info@kundeservicedhl.no
N-2020 SKEDSMOKORSET

2. Forwarding from Seller

The goods must be delivered to DHL. Please inform DHL before transport of the goods. In order to obtain the customer no. of Sør-Norge Aluminium AS, please send an e-mail to innkjop.husnes@hydro.com. State the purchase order number (**PO no**) and the delivery. The goods shall be properly packed and marked as follows (if nothing else is stated in PO):

- Purchasers name, address and **PO no**.
- Sellers name and product name.
- Number, gross and net weight in kos.

3. Documents to be enclosed with each delivery

- Invoice for customs clearance (specified with customs code)
- Analysis certificate / Packing list.
- EUR-certificate or customs declaration on the invoice.
- Customs declaration form (SAD-document).
- Safety Data Sheet for harmful goods.

On the Bill of Lading please state our agents as notified parts.

DHL Express (Norway) AS
Gneisveien 3
N-2020 SKEDSMOKORSET

4. Parcel Post

The following parcels shall be forwarded by parcels' post directly to Purchaser:

- Parcels less than 30 kos and length circumference less than 180 cm. If possible, please split parcels up to 90 kos into 3 packages.
- Forwarding **by DHL**:
Sør-Norge Aluminium AS customer no., VAT reg. no. 916 574 894 and
Customs clearance no. 82407-56.

5. Air freight

Air freight must be ordered and approved by Purchaser. Purchaser will cover insurance. E-mail information from Seller to Purchaser should include the following information:

- Purchase order number (PO no.)
- Time of dispatch and Flight number.
- Air-Way Bill number.
- Quantity, gross and net weight in kos.
- Time of arrival Oslo Airport. Please arrange shipment to our agent:
Bring Cargo as, Air department, 5500 Haugesund.
Phone : +47 52 73 36 20. E-mail : air.hau@bring.com
Customer no 2557759. Agent no 5500.