



## **Deliveries to Hydro destined for Norway through port of Rotterdam**

**(NB: No shipments from Amsterdam from 1.1.21!)**

**Please find Rotterdam stevedoring and port contact info as well as delivery instructions below:**

### **Sea-Cargo Agencies b.v**

Theemsweg 35  
3197 KM Rotterdam  
The Netherlands  
[www.sea-cargo.no](http://www.sea-cargo.no)

### **Delivery address:**

Matrans Rotterdam Terminal b.v  
Streefwaalseweg 15, Port no 2810  
NL-3195 KN Rotterdam-Pernis  
The Netherlands

**Opening hours at Matrans: Monday till Friday from 07:00 till 20:00 hours!**

### **Main contact:**

Sea-Cargo Rotterdam - Hydro  
T: +31 10 49 49 542  
@: rtm.hydro@sea-cargo.nl

### **Deadline for delivery of cargo to Hydro Aluminium AS Norwegian plants:**

<i>Sunnalsøra</i>	<i>Closing is Thursday 16:00</i>
<i>Husnes</i>	<i>Closing is Monday at 16:00</i>
<i>Havik</i>	<i>Closing is Friday at 16:00</i>
<i>Høyanger</i>	<i>Closing is Friday at 16:00</i>
<i>Ardalstangen</i>	<i>Closing is Friday at 16:00</i>



**All deliveries need to be pre-advised one working day before 10.30 hours, if not, Sea-Cargo Agencies has the right to reject the order without accepting any additional costs.**

**Sea-Cargo Agencies should revert with unloading ref within the same day of pre-advice, if the booking has been sent before 16:30hrs on working days. This reference number are required for the truck to enter Matrans terminal.**

- **Actual delivery date(s) need to be confirmed, if the delivery dates changes Sea-Cargo needs to be informed. If not informed on time, unloading cannot be guaranteed for the same day.**
- **Final destination (Hydro Plant) must be mentioned.**
- **Special deliveries, like mega trailers and containers needs to be mentioned in the booking in order for Sea-Cargo to plan this as good as possible.**

All cargo shall be accompanied by all required documentation, with a minimum of

- Packing list;
- Invoice (for invoice requirements, see below);
- CMR or other (sea)waybill;
- Export accompanying documents (EAD);

The following information must be included in the commercial invoice:

- Invoice number and date of issue;
- Full name and address of both supplier and customer;
- VAT ID number and EORI number of the supplier;
- Delivery conditions (Incoterms);
- Delivery date (or period);
- Purchase order number and plant;
- Description of goods including statistic codes (HS-codes);
- Gross & nett weight; packaging types and amount;
- Value per piece and the total value of the shipment;
- Currency of the transaction;
- Country of origin and destination;
- Bank details;
- VAT tariff and amount or otherwise the VAT exemption clause applicable.  
For export this is e.g.: "Exempt from VAT in accordance with Articles 146.1 VAT Directive 2006/112/EC".